

**EXHIBIT A  
INDIVIDUAL STUDENT AGREEMENT**

Student Teacher: \_\_\_\_\_ School: \_\_\_\_\_  
*Print Name*

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By my signature below, I agree to the following as terms and conditions of my student teaching placement with SPPS:

1. **Impact of hire by SPPS.** I understand that the terms of my student teacher placement, including, but not limited to, this Exhibit A, apply to my placement in SPPS only so long as I am not hired by SPPS as a teacher. I understand that, if I am hired by SPPS as a teacher, I will no longer be considered a student teacher placed by my Cooperating Institution and governed by SPPS's agreement with my Cooperating Institution. Instead, if I were to be hired by SPPS as a teacher, my employment with SPPS would be governed by all of the same rules, regulations, policies, procedures, and agreements that govern all teachers in SPPS.

2. **Background Check.** I will accurately, truthfully, and fully complete all necessary paperwork and voluntarily provide all useful or necessary information to assist my educational institution with completing my background check prior to the first day of my placement.

3. **Compliance with SPPS Policy.** Prior to the first day of my placement, I will review SPPS policies, available on SPPS' website, including but not limited to Saint Paul Public School Policy 101.00 Racial Equity, 102.00 Equal Opportunity/Non-Discrimination, 414.00 Tobacco-Free Environment, 413.00 Drug-Free Workplace, 415.00 Discrimination, Harassment, Violence, and Retaliation, 903.00 Dangerous Weapons, Firearms, 500.00 Gender Inclusion, 500.00.01 Procedure: Gender Inclusion Procedures, 508.00 Pupils with Individualized Education Programs (IEP), and 609.00 Religion.

4. **Program Expectations.** I agree to use my best efforts to:

- a. Understand, follow, and enforce rules, regulations, and policies of my mentor teacher, placement site, and SPPS as a district.
- b. Be proactive in improving my teaching skills by being reflective, observant of other teaching methods, and by taking constructive criticism positively.
- c. Be professional in my interactions with all members of the school community, including students, parents, staff, and administration.
- d. Adequately prepare for all teaching assignments and expectations and meet all applicable deadlines.

5. **Acknowledgment of Recommendation.** I understand and agree that SPPS has recommended that I join the National Education Association Student Program, Association of American Educators Student Membership, or a similar association that offers student teachers professional liability

insurance as a benefit of membership.

6. **COVID-19 Acknowledgement and Assumption of Risk.** I understand and agree that due to the highly contagious nature of the current COVID-19 virus outbreak, which may be spread by both symptomatic and asymptomatic individuals, SPPS assumes no responsibility for the contraction of any illness as a result of my participation in my student teaching experience or participation in any other SPPS program, event, or activity. Although SPPS conducts regular and thorough cleaning and sanitation of its facilities and follows, to the best of its ability, state and federal public health and safety guidance, I understand and I agree that SPPS cannot guarantee that I will not be exposed to the COVID-19 virus or other illness. I understand and agree further that participation in any student teacher experience is at my own risk and that by choosing to participate in a student teacher experience at SPPS I am assuming the risks of contracting COVID-19, other illness, or experiencing the complications thereof, including but not limited to mild or severe symptoms, serious bodily injury, hospitalization, or death. I understand and agree that I should consult my doctor prior to participating in any in person student teacher experience, especially if I have any heightened risk factors for COVID-19 or potential comorbidities.

7. **Execute and Return.** I agree to execute and return a copy of this Exhibit A to SPPS and to my educational institution prior to the first day of my placement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_